

**EUROPEAN POLE OF KNOWLEDGE**  
**PERMANENT NETWORK OF EDUCATIONAL INSTITUTIONS** - "Council for  
pedagogical research and Innovation in Europe"



*Italian Minister of Education and research*

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**Network statute**

**STATUTE OF THE NATIONAL NETWORK**

"European Pole of Knowledge - Council for pedagogical research and Innovation in Europe"

**Art. 1**

This statute, which faithfully follows the Network Agreement signed in Verona on March 27, 2012, was approved by the extraordinary meeting of the Network held in Verona on November 8, 2013

**Art. 2**

The Network for Pedagogical Research and Innovation in Europe is established, called the "European Knowledge Pole - Network for Pedagogical Research and Innovation in Europe", whose acronym will be EUROPOLE. The network consists of three specific sectors: Europole - University, Europole - Adult Education and Europole - School, Youth and Sport and related departments. The network aims to favor the decentralization of services, supporting school autonomy in the field of European projects and the development of the European dimension in Educational Institutions.

**Art 3**

The present statute has as its object the activities related to the organization and performance of the activities indicated in point 2.

**Art. 4**

**Board of Directors**

The Directive Council of the Europole Network is composed of three to five elected representatives from the public subjects belonging to the Network. The Board of Directors has the task of coordinating the actions promoted by the Network and is chaired by the Manager of the Leading School of the Network. The Board of Directors draws up annually a report on the activity carried out to be submitted to the Assembly of the Network. The members of the Board of Directors are appointed at the annual ordinary assembly within the legal heads of the subjects belonging to the Network. The Board of Directors meets at least twice a year. year and is convened by the President by e-mail, with a notice of at least 10 days.

**Art. 5**

**Leading School and administrative management**

The Leading School assumes the functions and responsibilities connected with the

administrative / accounting management of the Network. It assigns the tasks and arranges payments on behalf of all the subjects who join the Network, who delegate this competence to the Leading School on the basis of a specific convention.

The Assembly of the Network annually identifies the Leading School.

For the current year the functions of the Leading School are maintained by the IC. Bosco Chiesanuova based in Bosco Chiesanuova (Verona) - Località Càrcaro, 26A, 37021 Bosco Chiesanuova.

The delegating subjects, after agreement with the Leading School, can access the accounting and project documentation.

#### **Art. 6**

##### **Network Assembly**

The Assembly of the Network is made up of all the parties that adhere to it. It is convened on an annual basis and on an extraordinary basis in relation to any needs identified by the Board of Directors. The call is made by e-mail from the Manager of the Lead School, normally with a notice of at least 10 days.

The assembly approves the annual report of the Executive Council on the completed exercise, discusses the activity of the network and formulates proposals. Identify the Leading School every 3 years and appoint the Board of Directors. Each resolution is taken by majority of those present. It is up to the assembly to ratify any withdrawal from the agreement of subjects who no longer intend to participate in the network, while it is the Council's responsibility, upon the proposal of the coordinator, to accept any requests from new subjects who intend to join the network.

#### **Art. 7**

##### **Human resources management**

The activities carried out within the individual projects are managed by the subjects involved with their own personnel resources. For technical coordination (relationship activities with other networks and / or international partners, technical preparation of projects and their technical management, technical support for the organization of meetings in Italy and abroad, preparation of final technical reports, nature relations technical with the National Agency) the Leading School, having consulted the Board of Directors, identifies appropriate external personnel to be paid with funds from the Network. The size of such personnel is proportional to the activity of the Network.

For administrative accounting management, the Leading School uses its own secretarial office. The burdens arising for office staff for the additional work required by the aforementioned activity are paid with network funds.

Mobility abroad is carried out by volunteers and staff belonging to the subjects belonging to the Network, by external personnel in charge of technical coordination and also by other subjects, also external to the Network, with functional tasks for the management of the projects (experts, representatives of parents, representatives of institutions / organizations who, although not members of the network, have partnerships within the projects).

Participation in the activities of the Network, both in Italy and abroad, of external personnel is carried out individually, free of charge or for payment pursuant to this article. This personnel must be autonomously in order from the visa contribution / insurance point of view and issue an adequate release of responsibility in relation to the risks deriving from the exercise of their collaboration.

#### **Art. 8**

## **The subjects on the Network**

Those Institutions joining the network are committed to cooperating with the Leading School and with partners, both Italian and foreign, and guarantee full compliance with this agreement. In particular, the possible presentation to the National Agency of projects involving the Network and the possible participation in projects managed by the Europole Network are in agreement with the Leading School. Relations within the Network are managed by the legal managers of the subjects that make up the Network or by their formally delegated contacts.

The adhesion, always on a free and voluntary basis to a European or national project of the network, both as coordinator and as partner, provides for the provision of the human and organizational resources necessary for the planning and management of the project, as well as for its documentation. These resources are previously agreed with the staff in charge of technical coordination and supported by the same staff (see article 6).

The subjects of the Network who receive funding for the projects they coordinate can, only on their explicit request, subject to agreement, can turn them over to the Leading School, which will only be responsible for administrative management pursuant to art. 5. The service, which is free of charge, is provided by the network only to educational institutions, associations and participating organizations.

Mobility abroad or in Italy, in European or national projects coordinated by the network, of those involved in network projects are determined by the Network Leading School, which is responsible for identifying and authorizing mobility. For all other projects and activities, the network can act as support only if specifically requested.

### **Art. 9**

The parties belonging to the Network, referred to in this document, have the right to withdraw from the agreement. The request for withdrawal is exercised by the legal manager, in written form and, in the case of schools, subject to a specific resolution of the Institute Council. This request must be sent, with the appropriate forms of guarantee, to the assembly of the network through the Leading School.

The right of withdrawal can be exercised only at the conclusion of the projects in which the subject participates. The participating institutions remain members of the network until the request for withdrawal is accepted by the council.

### **Art. 10**

Any dispute between schools belonging to the Network are subject to the exclusive jurisdiction of the Administrative Judge, pursuant to art. 11, paragraph 5 and of the art. 15 of the Law of 7 August 1990, n. 241.

### **Art. 11**

This statute remains in force until the amendments for which approval requires the majority vote of those present at an extraordinary meeting.

### **Art. 12**

For anything not expressly provided, see the general rules governing school network agreements and the statutes of non-profit associations.